

UPLIFT PROGRAM INFORMATION

Overview

The ***UPLIFT PROGRAM*** is an Archdiocesan (Central Council) funded program administered by the District (Uplift Committee) to its sponsoring **Conference** (in good standing) for assistance to its qualifying family.

Purpose

The ***UPLIFT PROGRAM*** is intended to provide temporary financial assistance, for a specified period of time (up to two years), in order that the qualifying family may become self-sufficient during its prescribed term of commitment.

Funding

A **District Council** may request up to ***\$10,000 per each fiscal year*** (October 1st to September 30th).

The Program is capped at \$10,000 (per Board Resolution)

Guidelines

- The **District Council** must establish a ***DISTRICT UPLIFT COMMITTEE*** comprised of the *District President* and not less than four *Vincentians* from various **Conferences** within the **District**.
- The most recent ***District Annual Report*** must be submitted.
- The ***UPLIFT PROGRAM REPORT FORM*** for any previous ***UPLIFT PROGRAM*** fund distribution must be submitted before any additional funds may be requested.
- A ***DISTRICT UPLIFT COMMITTEE Treasurer***, responsible for all ***UPLIFT PROGRAM*** finances, must be named.
- A ***DISTRICT UPLIFT*** checking account must be established.

DISTRICT UPLIFT COMMITTEE RESPONSIBILITIES

- Establish ***District Uplift*** guidelines, and distribute all associated documentation to the **Conferences** within their **District**
- Maintain a ***District Uplift Program*** checking account
- Meet regularly to review applications, active cases, and program financials
- Disperse funds for payment of bills directly, or to the **Conference** for reimbursement
- Must submit a completed **Uplift Report Form** for any distribution of ***Uplift Program*** funds from the **Archdiocesan Council**, **before additional funds can be requested**
- Maintain records of all ***District Uplift Program*** families
- Solicit supplemental funds for the ***District Uplift Program*** from **Conferences** and other sources within their **District**

CONFERENCE RESPONSIBILITIES

- Visitation of family to assess need
- Completion of ***District Uplift Program*** application and required forms, as well as their submission to the ***District Uplift Committee***
- Distribution of funds to the family as scheduled
- Communication with the family for support, counseling, and status
- Periodic progress reports to the ***District Uplift Committee***

FAMILY RESPONSIBILITIES

- Family must provide honest, accurate information
- Meet with **Conference** Vincentians to complete ***District Uplift Application, Family Finances Form, and Family Agreement form***
- Continue to meet regularly with **Conference Vincentians** to verify and maintain progress toward their goals
- Notify the **Conference** with any changes to their financial status